



International loss adjusters & surveyors

PRE-LOADING CONDITION SURVEY

1. GENERAL INFORMATION

1.1.	Name of vessel	
1.2.	Principals' ref. number	
1.3.	DPS ref. number	
1.4.	Port of survey/country	
1.5.	Date of survey	
1.6.1.	Type of cargo	
1.6.2.	Quantity	
1.6.3.	Port of loading/country	
1.6.4.	Port of destination/country	
1.7.1.	Name of surveyor	
1.7.2.	Company/place/country	
1.7.3.	Reference number	
1.7.4.	Duration of survey	

2. DOCUMENTATION

2.1.	<u>SHIP'S PARTICULARS</u>	
2.1.1.	Type of vessel	
2.1.2.1.	Type of holds	
2.1.2.2.	No. of holds	
2.1.3.1.	Type of hatches	
2.1.3.2.	No. of hatches	
2.1.3.3.	Method of opening/closing	
2.1.3.4.	Way of securing	
2.1.4.1.	Type of cargo gear	
2.1.4.2.	Number	
2.1.4.3.	SWL	
2.1.5.	Built (year & place/country)	
2.1.6.1.	Gross tonnage	
2.1.6.2.	Net tonnage	
2.1.6.3.	Summer deadweight	
2.1.7.1.	Length over all	
2.1.7.2.	Breadth moulded	
2.1.7.3.	Depth moulded	
2.1.8.	Port of registry	

2.1.9.	Owners			
2.1.10.	Operators			
2.1.11.	Master			
2.1.12.	Classification society			
2.1.13.	P&I			
2.1.14	Additional comments if any:			
2.1.15.1.	Last testing of hatch covers	When		
2.1.15.2.		Where		
2.1.15.3.		How		
2.1.15.4.		By whom		
2.1.15.5.		Results	OK	NOT OK
2.1.15.6.		Written evidence	YES	NO
2.1.15.7.		Copy taken	YES	NO
2.1.15.8		Additional comments if any:		

2.2.	<u>CLASS CERTIFICATES AND DOCUMENTS</u>		
2.2.1.1.	Registry	Place of issue	
2.2.1.2.		Issuing date	
2.2.1.3.		Expiry date	
2.2.2.1.	International load line	Place of issue	
2.2.2.2.		Issuing date	
2.2.2.3.		Expiry date	
2.2.3.1.	Safety construction	Place of issue	
2.2.3.2.		Issuing date	
2.2.3.3.		Expiry date	
2.2.4.1.	Safety equipment	Place of issue	
2.2.4.2.		Issuing date	
2.2.4.3.		Expiry date	
2.2.5.1.	Safety radio	Place of issue	
2.2.5.2.		Issuing date	
2.2.5.3.		Expiry date	
2.2.6.1.	IOPP	Place of issue	
2.2.6.2.		Issuing date	
2.2.6.3.		Expiry date	

2.2.7.1.	Ship Sanitation Control	Place of issue		
2.2.7.2.		Issuing date		
2.2.8.1.	Cargo gear annual	Place of survey		
2.2.8.2.		Date		
2.2.9.1.	Cargo gear quadrennial	Place of survey		
2.2.9.2.		Date		
2.2.10.1	Last dry-docking	When		
2.2.10.2		Where		
2.2.11.1.	Any outstanding or overdue class recommendations as per class listings?		YES	NO
2.2.11.2.	If YES, list below:			
2.2.12.	Additional comments if any:			

2.3.	<u>INTERNATIONAL SAFETY MANAGEMENT (ISM)</u>			
2.3.1.	In operation	YES	NO	
2.3.2.	Issuing authority			
2.3.3.	Place & date of issue			
2.3.4.	Valid till			
2.3.5.	Last periodic survey			

2.3.6.	Additional comments if any:

2.4.	<u>LAST PORT STATE CONTROL INSPECTION</u>	
2.4.1.	When	
2.4.3.	Where (place/country)	
2.4.4.	List remarks below and give additional comments if any:	

2.5.	<u>PREVIOUS CARGOES</u>			
2.5.1.	State 3 previous cargoes & from where to where carried?			
2.5.1.1.		From		to
2.5.1.2.		From		to
2.5.1.3.		From		to
2.5.2.	Problems experienced? Check outturn reports.	1	YES	NO
		2	YES	NO
		3	YES	NO
2.3.6.	In case of YES, report nature and cause of problems, and additional comments if any:			

2.6.	<u>REPORTED CLEANING OF HOLDS</u>		
2.6.1.	Broom swept	YES	NO
2.6.2.	Washed with sea water	YES	NO
2.6.3.	Washed with fresh water	YES	NO
2.6.4.	Additional comments if any:		

2.7.	<u>REPORTED PROTECTION WHICH WILL BE INSERTED BETWEEN BAGGED CARGO AND VESSEL'S STRUCTURE IN THE HOLDS</u>		
2.7.1.	Cargo / Tank top plating		
2.7.2.	Cargo / sides & bulkheads		
2.7.3.	On top of cargo		
2.7.4.	Additional comments if any:		

3. ACTUAL SURVEY

3.1.	<u>HATCH COVERS AND HOLD ACCESS OPENINGS</u> <i>(Do not forget the hatch access openings.)</i>		
3.1.1.	<u>Test of the weather tightness of the hatch covers and hold access openings</u>		
3.1.1.1.	Method	HOSE TEST	ULTRASONIC TEST
3.1.1.2.	Leakages found	YES	NO
	<i>If yes, include one drawing (top view) of each hatch with leakages and mark the positions of the leakages found with an X as per addendum No. 2.</i>		
3.1.1.3.	Additional comments if any:		
	<p><i>Important note:</i></p> <p><i>Testing of the hatch covers has to be carried out. In case same is for one reason or another not possible, then DPS is to be immediately informed by phone to discuss the situation.</i></p> <p><i>Testing of the hatch covers should be carried out without the presence of any tape on the joints and without the presence of any tarpaulins unless the hatch cover system consists as per construction of steel pontoons with tarpaulins and wedges.</i></p> <p><i>Sealing of hatch covers with Ramnek tape or covering of hatch covers with tarpaulins can never be considered as an acceptable solution for leakages.</i></p>		
3.1.2.	<u>Visual inspection of the hatch covers and hold access openings</u>		
3.1.2.1.	Panels	GOOD	NOT GOOD
3.1.2.2.	Coamings	GOOD	NOT GOOD
3.1.2.3.	Rubber gaskets	GOOD	NOT GOOD
3.1.2.4.	Compression bars	GOOD	NOT GOOD

3.1.2.5.	Drain channels and drain pipes/valves	GOOD	NOT GOOD
3.1.2.6.	Securing devices/cleats	GOOD	NOT GOOD
3.1.2.7.	Leakage traces on the inside of the coamings	YES	NO
3.1.2.8.	Remnants of Ramnek tape on panels	YES	NO
3.1.2.9.	If some of the above items are NOT GOOD or YES, list defects below, and give additional comments, if any:		
	<i>Important note: in case numerous serious leakages were found, the survey is to be temporarily suspended at this stage and DPS is to be immediately contacted by phone for further instructions.</i>		

3.2.	<u>INSPECTION OF CARGO COMPARTMENTS</u>		
3.2.1.	Free of remnants of previous cargoes	YES	NO
	<i>Special care to be taken to the hold overhead beams and the internals of the hatch covers / tween decks in case previous cargo was in bulk.</i>		
3.2.2.	Free of loose rust and paint scales	YES	NO
3.2.3.	Clean – free of excreta of rodents	YES	NO
3.2.4.	Dry	YES	NO
3.2.5.	Free of smell	YES	NO
3.2.6.	Free of live or dead infestation	YES	NO
3.2.7.	Suitable for grab discharge in case of bulk cargo	YES	NO
3.2.8.	Free of any sharp obstructions and fittings in case of bagged cargo	YES	NO

3.2.9.	List defects below in case answer is NO on some of the above items and give additional comments, if any:

3.3.	<u>HOLD VENTILATING SYSTEM</u>		
3.3.1.	<u>Visual inspection</u>		
3.3.1.1.	Condition of rubber gaskets	GOOD	NOT GOOD
3.3.1.2.	Condition of securing devices/butterfly nuts	GOOD	NOT GOOD
3.3.1.3.	Condition of ventilation panels if applicable	GOOD	NOT GOOD
3.3.1.4.	Condition of mushroom cowls if applicable	GOOD	NOT GOOD
3.3.2.	<u>Test good working order if forced ventilation</u>	GOOD	NOT GOOD
3.2.3.	List defects below in case of NOT GOOD and give additional comments, if any:		

3.4.	<u>BILGES OR WELLS</u>		
3.4.1.	<u>Visual inspection</u>		
3.4.1.1.	Clean	YES	NO
3.4.1.2.	Dry	YES	NO
3.4.1.3.	Free of insects	YES	NO
3.4.2.	<u>Test of some bilges or wells (chosen at random)</u>	GOOD	NOT GOOD

3.4.3.	List defects below in case of NO or NOT GOOD, and give additional comments, if any:
	<p><i>Important Note: Testing of a number of bilges chosen at random is to be carried out. In case for one reason or another, this is not possible, the reason why should be clearly stated in the report.</i></p>

3.5.	<u>BALLAST TANKS & PIPING</u>		
3.5.1.	Are there any traces of previous leakages?	YES	NO
3.5.2.	Pressure test of all ballast tanks situated in way of the cargo holds	GOOD	NOT GOOD
3.5.3.	List defects below in case of YES / NOT GOOD and give additional comments, if any:		
	<p><i>Important Note: Pressure testing of the ballast tanks situated in way of the cargo holds is to be carried out. In case for one reason or another, this is not possible, the reason why should be clearly stated in the report.</i></p>		

3.6.	<u>CARGO GEAR</u>		
3.6.1.	Visual inspection	GOOD	NOT GOOD
3.6.2.	List defects below in case of NOT GOOD, and give additional comments, if any:		

3.7.	<u>OTHERS</u>		
3.7.1.	In general, did the vessel appear to be <u>structurally sound</u> and well maintained?	YES	NO

3.7.2.	Did you notice anything that causes you to doubt the <u>competence of the ship's staff</u> ?	YES	NO
3.7.3.	Did you notice <u>other items</u> , which might increase the risk of cargo damage?	YES	NO
3.7.4.	List defects below, and give additional comments, if any:		

4. SUMMARY AND CONCLUSION

4.1.	Are the vessel's <u>certificates</u> / documents up to date and valid?	YES	NO
4.2.	Are there any <u>outstanding or overdue class recommendations</u> which might affect the cargo-worthiness and load-readiness of the vessel for the intended cargo / voyage?	YES	NO
4.3.	Are the <u>hatch covers</u> and cover lids of the hold access openings fully weather tight and free of any important defects upon visual inspection?	YES	NO
4.4.	Is the <u>hold ventilating system</u> in a good condition and good working order, can same be properly closed and will it be watertight?	YES	NO
4.5.	Are the <u>cargo compartments</u> clean and dry, and in all respects suitable to load the intended cargo?	YES	NO
4.6.	Are the <u>hold bilges/wells</u> clean, dry and apparently properly working?	YES	NO
4.7.	Are the <u>ballast tanks and piping</u> in way of the cargo compartments apparently free of any leakage?	YES	NO
4.8.	Does the <u>cargo gear</u> appear to be in a well-maintained condition and good working order?	YES	NO
4.9.	In general, did the vessel appear to be <u>structurally sound</u> and well maintained?	YES	NO
4.10.	Did you notice anything that causes you to doubt the <u>competence of the ship's staff</u> ?	YES	NO
4.11.	Did you notice <u>other items</u> , which might increase the risk of cargo damage?	YES	NO
4.12.	Considering all the above, is the vessel in your opinion fully ready to load the intended cargo?	YES	NO

4.13.	If NO, do you think that the defects found can be properly rectified by the vessel with or without shore assistance, and how long might this take?
4.14	Advise any information obtained regarding 'financial stability' – see survey instructions:
4.15.	General conclusion of the surveyor or comments he wishes to make:

This report is drawn up to the best of our knowledge, true and correct and without prejudice to our principal's liability, reserving the right to extend it when and where required.

DP SURVEY GROUP N.V.
Willem VAN RENTERGHEM
Claims Coordinator

DP SURVEY GROUP N.V.
...
Surveyor

ADDENDUM NO. 1

*PRE-LOADING CONDITION SURVEY
LIST OF DEFECTS AND RECOMMENDATIONS*

<i>To the Master of the vessel</i>	
<i>Port</i>	
<i>Date</i>	

We have today completed a survey of your vessel. During this survey, the following defects have been found:

<i>No.</i>	<i>Defect</i>	<i>Required action</i>

Signed

SURVEYOR

MASTER



ADDENDUM NO. 2

HATCH NO. ...

FORWARD

PORT

STARBOARD

AFT

X: POSITIONS OF LEAKAGE

SIGNATURE OF MASTER

SIGNATURE OF SURVEYOR